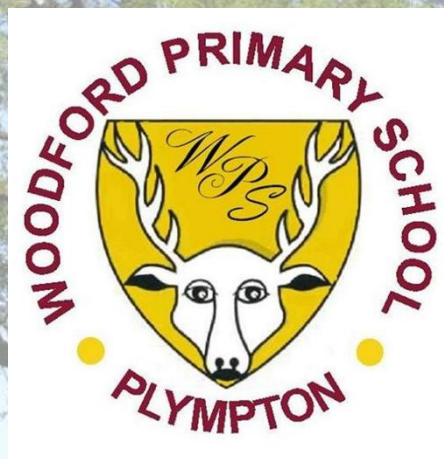
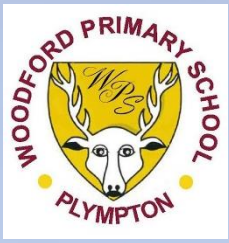


# Getting to know Year 4

Cherry and Cedar Class  
2025 / 2026





**Welcome**



## A Message from Mrs Patrick...

Welcome to the new academic year. Starting school this September, our number one priority is ensuring that the children build strong connections with their new teaching team so that they feel safe, respectful and ready to learn in their new environments. The first days and week have been centred around relationship building, learning new routines and expectations. This ensures children build confidence in their understanding of a new curriculum, enhanced expectations and their new year group. This strong foundation enables a love of learning and strong personal wellbeing to grow.

Our aim for all children is to grow their potential, enabling them to achieve high personal performance through our knowledge-rich curriculum. The curriculum is supported by our strong behaviour culture; an ethos of wellbeing and care; our STRIVE values; promotion of positive mental health and having high expectations for all our children so they achieve maximum success in all aspects of school life.

Please do message me on class dojo or email [woodford.primary.school@plymouth.gov.uk](mailto:woodford.primary.school@plymouth.gov.uk) should you wish to get in touch. Alternatively, I am at the main entrance in the mornings to welcome the children into school.

We look forward to working positively in partnership to achieve the very best for your child.



WESTCOUNTRY  
SCHOOLS TRUST



## Meet the Year 4 Team



Sue Lockley  
Cherry Class  
Teacher



Danielle Ritchie  
Cherry Class  
Teacher



Katie Carpenter  
Cedar Class  
Teacher



Natalie Atkins  
Teaching  
Assistant



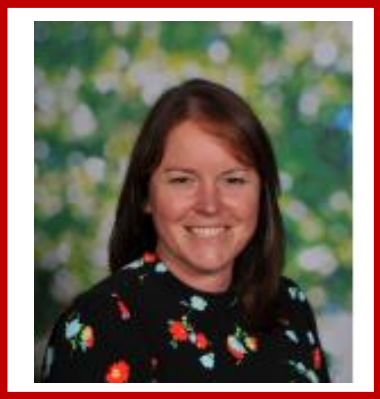
Clare White  
Teaching  
Assistant

**This term PPA will take place on a Wednesday afternoon**  
**Mr Blackler will deliver PE**  
**Mrs Eames will deliver Computing**

**This will change after Half Term**



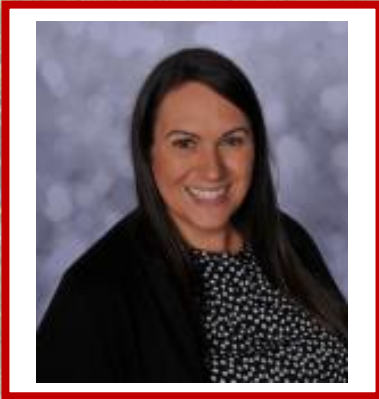
# Meet the Leadership Team



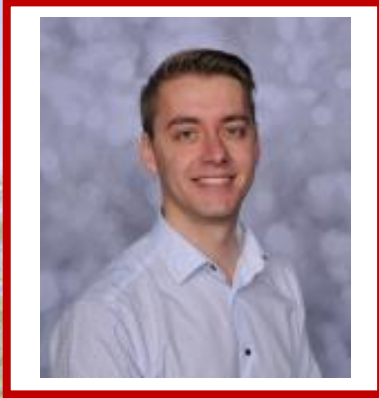
Mrs Patrick  
Headteacher



Mrs Rose  
Deputy  
Headteacher



Miss Ritchie  
Assistant  
Headteacher and  
SENCo



Mr Bennett  
EYFS/KS1 Phase  
Leader



## Meet the Safeguarding Team



Mrs Patrick  
Headteacher



Miss Ritchie  
Assistant  
Headteacher  
and SENCo



Mr Bennett  
EYFS/KS1 Phase  
Leader



Mrs Milbourn  
PSA



Mrs Latham  
Attendance  
Officer

Should you have any concerns about a child, please talk to a member of staff or alternatively email [safeguarding@wps.plymouth.sch.uk](mailto:safeguarding@wps.plymouth.sch.uk).

**Safeguarding a child is everyone's responsibility.**



# Attendance



We welcome your child into school every day. Strong attendance supports strong academic success and positive social and emotional learning.

Attendance is monitored by our school attendance team on a regular basis so that we can ensure that every child has the maximum opportunity to receive their education. We offer support when needed to work with families for the best outcomes.

If for any reason your child cannot attend school on a particular day, please inform the school office at the start of the day. Please do not message class teachers on dojo regarding attendance. We must follow the attendance policy.



Excellent attendance grows potential for all.

## Woodford Primary School

### Attendance Ladder



At Woodford Primary School, we promote excellent attendance.

Attendance is important for attainment, wellbeing and wider outcomes for children.

Excellent attendance promotes high expectations.

Attendance is everyone's responsibility.

Communication and relationships are key in supporting excellent attendance.

Parents have a legal duty to ensure their child has an appropriate education.

Schools have a legal duty to take an attendance register twice daily.

### INFORMATION

The school day starts at 8:50.

Morning registration is open for 10 minutes.

Telephone the main office 01752 336228 if your child cannot attend school on that day.

Medical appointments, wherever possible, should be arranged out of school hours.

Westcountry Schools Trust does not support authorisation of term-time holidays.

Fixed-term penalty notices will be issued.

### ATTENDANCE CHAMPIONS



Mrs Latham  
Attendance Officer



Mrs Patrick  
Head Teacher



Mrs Milbourn  
PSA





# STRIVE for Success



These are our values in school that help us to be responsible and informed citizens who have a positive impact on the world that we live in.

## Self-motivation

- Set goals and take positive risks.
- Be brave and believe!
- STRIVE to achieve the end goal.

## Resilience

- Persevere and make mistakes to learn.
- Self-reflect to improve performance.
- Listen and act on feedback.

## Valued Contribution

- Negotiate, listen carefully and learn to compromise.
- Build and maintain healthy relationships.
- Contribute to team learning.



## Thinking

- Ask questions.
- Experiment with own and others' ideas.
- Articulate, reflect and respectfully challenge attitudes and viewpoints.

## Independence

- Attend and be punctual.
- Be ready for learning.
- Identify opportunities, organise and plan.

## Empathy

- Be self-aware with feelings, emotions and actions.
- Show compassion.
- Understand and feel with others.

# Information for Parents ~ Behaviour in School

Woodford Primary School is committed to creating an environment where exemplary behaviour is at the heart of productive learning. Everyone is expected to maintain the highest standards of personal conduct, to accept responsibility for their behaviour and encourage others to do the same. Positive relationships and behaviour make our school a safe, respectful environment to enable effective learning to take place.

Structures, routines, positive norms, taught behaviour, high expectations and consistent consequences are fundamental to the success of our school behaviour culture. Calm and orderly classrooms requires the dedication, persistence and consistency of all staff to support children to achieve maximum success.



## How we celebrate positive behaviours.



Positive Noticing

Praise  
Stickers

Dojo points  
Merits

Star of the day  
Headteacher Awards

Whole class dojo reward  
Positive verbal feedback

Messages home  
Woodford Wonders



## Behaviour Success

'Safe, Respectful and Ready to Learn'

Reminder	 reminder	An adult will remind me of the behaviour that is expected so that I can focus on learning and make the right choice.
Reflect Year Team	 discuss	I have not made the right choice with the expected behaviour. My adults will talk with me to help me correct it. A 'Needs Work' Dojo will be added to inform my parents/carers.
Reflect Phase Team	 plan	I am finding it difficult to make the right choices. My Phase Leader will help me to improve this and make a plan of support. They will monitor this and let my parents/carers know my progress.

This are the steps used when children need support to demonstrate a safe, respectful and ready to learn attitude. They are consistent across the whole school.

How we respond to behaviours that do not meet our school expectations, teaching and coaching responsibility for actions, choices and consequences.

Reminder  
'Needs Work' Dojo notification  
Message home  
Reflection - time to talk with an adult to fix the behaviour  
Reflection - discussion with key stage phase leader to set a plan  
Parent and school meetings  
Meeting with external agencies  
Internal seclusion  
Suspensions  
Permanent exclusions

We hold boundaries, limits and expectations firmly but are gentle and relational with the child.

# Technology in School - Our Rules

Woodford Primary School is committed to creating a positive learning environment - in class and online.

I know that I can only take photos with **permission** from an adult and any people I am taking photos of.

I know that I can only use an iPad if there is an **adult** in the room.

We are iPad **PALS**  
**Permission**  
**Adults**  
**Learning**  
**Safe**

Your story is rubbish...

I know that I only use the iPad to support my **learning**.

I know that I can only watch videos or visit websites an **adult** has asked me to use.

I know that I can only write **safe** and respectful comments or messages.



We will all make safe, respectful choices when we are online.



## English

Book Writes and  
Re-Think Reading

## Maths

NCETM  
Mastering Number  
TT Rockstars

## Our Curriculum

We use the National Curriculum  
and the following resources  
support the curriculum planning  
and learning:



## Reading

Read Write Inc  
Accelerated Reader  
Re-Think Reading

## Computing

Purple Mash

## Science

Snap Science

## French

Rachel Hawkes

## Grammar and Spelling

EdShed

## Humanities

Opening Worlds

## PE

Arena PE and  
iMoves

## Handwriting

Letterjoin

## PSHE

Jigsaw

## Music

Charanga

## ART and Design

Kapow

## Design Technology

Kapow



# Our Learning this term

Each term, you will receive a parent overview of the curriculum. This helps support the learning partnership.

WOODFORD PRIMARY SCHOOL	Curriculum Overview for Parents 2025-2026	Year: Four	Term: Autumn 1 2025
<b>Curriculum Areas</b>			
<p><b>English: Reading and Writing</b></p> <p>This term, the children will be revising the grammar from Year 3 and exploring new grammatical terms in our Year 4 learning.</p> <ul style="list-style-type: none"> <li>choosing nouns or pronouns within and across sentences for clarity and cohesion and to avoid writing the present perfect form of the verb, e.g. <i>I have been to the park</i></li> <li>writing multi-clause sentences using conjunctions to link ideas and information</li> <li>writing adverbials (when/where/how)</li> <li>writing speech using correct punctuation to show character feelings and actions</li> </ul> <p><b>To inspire our writing, we will use the following texts.</b>  <b>Rainforest Rough Guide (non-fiction)</b>            The children will craft a 'rough guide' to an endangered animal within a world habitat. The children will use their writing to communicate information about the threats which the animal faces. The children will immerse themselves in the setting and describe their experiences.</p> <p><b>The King of The Birds by Michael Scott in Beyond the Stars: Twelve Tales of Adventure, Magic and Wonder compiled by Sarah Webb (fiction)</b>            The children will develop a plot and create a setting for a folk tale entitled 'King of the .....'.  <b>English: Reading</b>            During our morning reading sessions, we will be studying poetry and non-fiction texts about animals, starting off with 'The Penguin in Lost Property' and then moving into a non-fiction text about penguins. Children will build on previous knowledge of poems to analyse their structure and purpose.</p>	<p><b>Maths:</b></p> <p><b>Review of Column Addition</b>            Add and subtract up to 3-digit numbers using columnar methods.</p> <ul style="list-style-type: none"> <li>Review adding 2 digit numbers using column addition without regrouping</li> <li>Review adding 3 digit numbers using column addition without regrouping</li> <li>Use column addition to solve problems in different contexts</li> <li>Review adding 2 and 3 digit numbers with regrouping ones and then tens</li> <li>Review using known facts and strategies to accurately check calculations</li> <li>Review identifying the minuend and subtrahend in column subtraction</li> <li>Review using column subtraction without regrouping and then with regrouping</li> </ul> <p><b>Secure place value to 1000: apply to addition and subtraction: multiples of 100</b></p> <ul style="list-style-type: none"> <li>Explain how many hundreds, tens and ones are in 1000</li> <li>Use place value to compose numbers up to 2000, using hundreds, tens and ones</li> <li>Use different strategies to add multiples of 100</li> <li>Use different strategies to subtract multiples of 100</li> <li>Use addition and subtraction strategies to solve problems with multiples of 100.</li> </ul>	<p><b>Science:</b>  <b>States of Matter</b></p> <p>In science this term, the children will be comparing and grouping materials together, according to whether they are solids, liquids or gases.</p> <p>We will look at how some materials change their state, observing what happens when they are heated or cooled. We will measure or research the temperature at which this happens in degrees Celsius (°C).</p> <p>We will also learn about the water cycle, specifically identifying the part played by evaporation and condensation.</p> <p>The children will continue to work scientifically, using their key skills of making predictions, conducting tests, observing, recording and evaluating.</p>	

<p><b>History:</b></p> <p>Our new 'opening worlds' unit of study is about the Roman Republic. Our thinking will explore the key question: <b>How much power did the senate have in the Roman Republic?</b></p> <p>This term, the children will learn about how Ancient Rome began and how it transitioned into the Roman Republic. They will learn about the legend of Romulus and Remus and the hierarchy and the changes of the republic. We will be exploring the culture around life in Rome and the changes in power that defined the Roman Republic.</p>	<p><b>Geography:</b></p> <p>Our new 'Opening Worlds' unit of study is about the Rhine and Mediterranean. Our thinking will explore the question: <b>How are different parts of the Rhine and the Mediterranean used by people?</b></p> <p>We will learn initially about the river Rhine and the features of the river from its source in the Alps (Switzerland) to the mouth of the river at Rotterdam (Holland). We will look at how the river has been altered by man for navigation and managed for human connections. The children will then study the Suez Canal thinking about its importance for importing and exporting goods.</p>	<p><b>Computing:</b></p> <p>We will be using Purple Mash for our ICT learning.</p> <p><b>Online Safety</b></p> <p>The children will explore what being safe online means. They understand that information put online leaves a digital footprint or trail and how they can protect themselves from this. We will also identify the positive and negative influences of technology on health and the environment. Furthermore, they will understand the importance of balancing game and screen time with other parts of their lives.</p>	<p><b>RE:</b></p> <p>Our new 'opening worlds' unit of study is about Christianity – The Family of Jesus. Our thinking will explore the key question: <b>Why is the idea of 'Messiah' so important to Christians?</b></p> <p>The children will study the family of Jesus, within the context of Judea in the first century. They will look at early opinions of Jesus, his role and what it meant to them. We will look at the messages in the four Gospels and explore why these stories are important to Christians. This unit encourages children to make links with our history learning on the Roman Republic.</p>
<p><b>PE:</b></p> <p><b>Indoor PE (Wednesday): Asymmetry and Symmetry</b>            The children will explore asymmetrical and symmetrical shapes in gymnastics. They will build on previous jumping, rolling and balancing skills and will link these together to create their own sequence.</p> <p><b>Outdoor PE (Friday): Netball</b>            The children will learn the skills of throwing, receiving, attacking and defending. They will build on previous ball skills and apply these to the rules of a team game.</p>	<p><b>Art:</b>  <b>Drawing: Power Prints</b></p> <p>The children will learn the skills of sketching 3D shapes using pencil tones and different pencil grips. We will use charcoal to explore light and dark in objects.</p> <p>They will develop an awareness of the relative size of the objects they draw. Using cut out images, the children will create their own compositions. The finished piece of art will reflect the children's learning.</p>	<p><b>French:</b></p> <p>We will continue to explore our MFL teaching programme:</p> <ul style="list-style-type: none"> <li>saying what I and others do</li> <li>saying how many and describing things</li> </ul>	<p><b>PSHE:</b>  <b>Being me in my World</b></p> <p>The children will learn what it means to be part of a class, a school and a community. They will explore the idea of democracy and how communities work together to make decisions.</p> <p><b>Music:</b>  <b>Mamma Mia</b></p> <p>The children will be exploring a timeless pop song from the 70's. The children will be learning to sing and play along to Mamma Mia. As well as learning to sing, play, improvise and compose with the well known song Mamma Mia, children will listen and appraise more ABBA hits.</p>

<p><b>How I can support my child this term:</b></p> <ul style="list-style-type: none"> <li>Home Learning will be given to the children on a Friday. This home learning will then be explored during the school week and checked on the following Friday.</li> <li>Please use the Learning Partnership Planner to record reading practice at home. This should be done 3 times a week.</li> <li>Please support with times tables practice using Times Tables Rockstars, throughout year 4. This will help the children with accessing the year 4 curriculum. We will be setting TTR Competitions to support and encourage the children with their learning.</li> <li>Please message the class teacher on Class Dojo should you have any issues with curriculum, learning, wellbeing or behaviour.</li> </ul>	<p><b>My child's timetable:</b></p> <p>Indoor PE – Wednesday</p> <p>Outdoor PE - Friday</p> <p>Spelling test – Friday</p> <p>Home learning set and due – Friday</p>
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# Our Timetable



	8:40	8:50	9:00	9:30	10:30	10:45	11:00	12:00		1:20	2:00	3:00
<b>Monday</b>	FB4 Meet & greet	Registration	Maths	Reading	Assembly	Break	English	Lunch	Meet and greet/Registration Basic Skills Times Table	Opening worlds	French	Class Story
<b>Tuesday</b>	FB4 Meet & greet	Registration	Maths	Reading	Picture News		English			Science	Art	Class Story
<b>Wednesday</b>	FB4 Meet & greet	Registration	Maths	Reading	Singing		Opening worlds			Indoor PE (PPA)	ICT (PPA)	Class Story
<b>Thursday</b>	FB4 Meet & greet	Registration	Maths	Reading	<small>imoves</small> Mindfulness		English			Opening Worlds	Handwriting/Spelling Retrieval Jigsaw	Class Story
<b>Friday</b>	FB4 Meet & greet	Registration	Maths	Spelling	Celebration		English			Outdoor PE Top Playground	Music	Celebration



This document shows you what your children will be aiming to achieve by the end of year XX in reading, writing and mathematics.

These are available on our school website.

[Woodford Primary School - Our Classes](#)

# Year 4 Standards

### Reading





- continue to apply phonic knowledge and skills until reading is fluent
- read accurately words of two or more syllables
- read words containing common suffixes
- read further common exception words, noting unusual correspondences between spelling and sound and where these occur in the word
- read most words quickly and accurately, without overt sounding and blending, when they have been frequently encountered
- read aloud books closely matched to their improving phonic knowledge, sounding out unfamiliar words accurately,
- re-read these books to build up their fluency and confidence in word reading.
- listening to, discussing and expressing views about a wide range of contemporary and classic poetry, stories and non-fiction
- discussing the sequence of events in books and how items of information are related
- being introduced to non-fiction books that are structured in different ways
- discussing and clarifying the meanings of words, linking new meanings to known vocabulary
- continuing to build up a repertoire of poems learnt by heart,
- checking that the text makes sense to them as they read and correct inaccurate reading
- making inferences on the basis of what is being said and done
- explain and discuss their understanding of their books, poems and other material, both those that they listen to and those that they read for themselves.

**WHAT I CAN DO TO HELP MY CHILD:**

Read books with your child and talk about the story, the poems or the information in them. What parts of the book have they enjoyed the most and why?

Allow your child to read at their own pace and encourage them to re-read their favourite stories. This will help to begin recognising familiar letters, words and develop fluency.

Make use of our online resources to support your child's learning.

### Maths


- count in steps of 2, 3, and 5 from 0, and in tens from any number, forward and backward
- recognise the place value of each digit in a two-digit number (tens, ones)
- Identify, represent and estimate numbers using different representations, including the number line
- compare and order numbers from 0 up to 100, use <, > and = signs
- read and write numbers to at least 100 in numerals and in words
- use place value and number facts to solve problems.
- solve problems with addition and subtraction: using concrete objects and pictorial representations, including those involving numbers, quantities and measures
- applying their increasing knowledge of mental and written methods.
- recall and use addition and subtraction facts to 20 fluently, and derive and use related facts up to 100
- show that addition of two numbers can be done in any order (commutative) and subtraction of one number from another cannot
- recognise and use the inverse relationship between addition and subtraction and use this to check calculations and solve missing number problems.
- recall and use multiplication and division facts for the 2, 5 and 10 multiplication tables, including recognising odd and even numbers
- calculate mathematical statements for multiplication and division within the multiplication tables and write them using the multiplication ( $\times$ ), division ( $\div$ ) and equals (=) signs
- show that multiplication of two numbers can be done in any order (commutative) and division of one number by another cannot
- solve problems involving multiplication and division, using materials, arrays, repeated addition, mental methods, and multiplication and division facts, including problems
- recognise, find, name and write fractions  $\frac{1}{2}$ ,  $\frac{1}{4}$ ,  $\frac{2}{4}$  and  $\frac{3}{4}$  of a length, shape, set of objects or quantity
- write simple fractions for example,  $\frac{3}{2}$  of 6 is 9 and recognise the equivalence of  $\frac{2}{4}$  and  $\frac{1}{2}$ .
- Identify and describe the properties of 2-D shapes, including the number of sides and line symmetry in a vertical line
- Identify and describe the properties of 3-D shapes, including the number of edges, vertices and faces
- Identify 2-D shapes on the surface of 3-D shapes (for example, a circle on a cylinder and a triangle on a pyramid)
- compare and sort common 2-D and 3-D shapes and everyday objects.
- choose and use appropriate standard units to estimate and measure length/height in any direction (m/cm), mass (kg/g), temperature ( $^{\circ}$ C), capacity (litres/ml) to the nearest appropriate unit
- compare and order lengths, mass, volume/capacity and record the results using >, < and =
- recognise and use symbols for pounds (£) and pence (p); combine amounts to make a particular value
- find different combinations of coins that equal the same amounts of money
- solve simple problems in a practical context involving addition and subtraction of money of the same unit, including giving change
- compare and sequence intervals of time
- tell and write the time to five minutes, including quarter past/to the hour and draw the hands on a clock face to show these times
- use mathematical vocabulary to describe position, direction and movement
- interpret and construct simple pictograms, tally charts, block diagrams and simple tables
- ask and answer questions about tallying and comparing categorical data.

**WHAT I CAN DO TO HELP MY CHILD:**

Talk about maths when cooking, working out change, counting how many cars you can see.

Help your child to count on and back from any number. Help them to recite their times tables.—2, 5 & 10.

Make use of our online resources to support your child's learning.



### Writing


- Write narratives about personal experiences and those of others (real and fictional)
- writing about real events
- writing for different purposes
- planning or saying out loud what they are going to write about
- encapsulating what they want to say, sentence by sentence
- make simple additions, deletions and corrections to their own writing
- re-reading to check that their writing makes sense and that verbs are used correctly and consistently
- proofreading to check grammar and punctuation
- read aloud what they have written with appropriate intonation to make the meaning clear.
- segmenting spoken words and representing them by graphemes, spelling many correctly
- learning to spell common exception words with contracted forms
- learning to spell common exception words with contracted forms
- learning the possessive apostrophe (singular) [for example, the girl's book]
- distinguishing between homophones and near-homophones (there, their, they're)
- add suffixes to spell longer words, including -ment, -ness, -ful, -less, -ly
- form lower-case letters of the correct size relative to one another
- start using some of the tall strokes needed to join letters and understand which letters, when adjacent to one another, are best left unjoined
- write capital letters and digits of the correct size, slant, shape and relationship to one another and to lower case letters
- use spacing between words that reflects the size of the letters.
- learning how to use both familiar and new punctuation correctly including exclamation marks, question marks, commas for lists and apostrophes
- learn how to use sentence forms: statement, question, exclamation, command
- expanded noun phrases to describe noun phrases (for example, the blue butterfly)
- Use the present and past tenses correctly
- Use subordination (using when, if, that, or because) and co-ordination (using or, and, but)

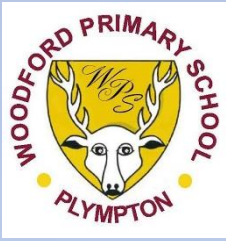
**WHAT I CAN DO TO HELP MY CHILD:**

Encourage your child to want to write. Let them use crayons, pencils, felt-tips & paints to make patterns and pictures.

Write down a story your child tells you—they will see. Get them to suggest words and phrases.

Make use of our online resources to support your child's learning.





At Woodford we use a scheme called *Letterjoin*.  
This is the letter formation your child is expected to  
use in their writing:

Handwriting...

Cursive Lower Case Letters

a b c d e  
f g h i j k  
l m n o p  
q r s t u  
v w x y z

Capital Letters

A B C D E  
F G H I J K  
L M N O P  
Q R S T U  
V W X Y Z



## Reading

Learning to read is the most important thing your child will learn at our school. Everything else depends on it, so we put as much energy as we possibly can into making sure that every single child learns to read as quickly as possible.

We want your child to love reading - and to want to read for themselves. This is why we put our efforts into making sure they develop a love of books as well as simply learning to read. Parent's support with regular reading at home can really make a difference!

Please use the home learning planner to communicate the reading completed. Staff will monitor this and offer support.





## Accelerated Reader




As children finish the RWI scheme, they will move onto Accelerated Reader. Children will choose a book at the right level for them, which will be determined by a Star Reader test that assesses their reading comprehension. From this, Accelerated Reader will allocate each child a ZPD (Zone of Proximal Development). The ZPD is a numerical range, which gives your child a wide choice of books to choose from that will be at the right level of challenge and help them to progress with their reading. Once children have completed a book, they will then quiz on it and receive a score to see how much of it they have understood. Furthermore, Accelerated Reader provides children with a target to achieve based on how many books they have successfully quizzed on and we hope this will further ignite a love for reading at Woodford. Children will need to pass 3 books attaining 80% or more, to move up through the bands. We will be giving certificates this year for the number of books passed.





# Home Learning

Woodford  
Primary School



Learning Partnership  
Planner

Name	
Class	
Year	

'STRIVE for Success'



Learning Partnership Planners, which every child will have received promote the high value we put on home/school links and continuing school learning at home.

Home learning must be recorded in them each week and planners then shared with the class teacher. Retrieval quizzes will be completed in the planner to enable you as parents to track your child's progress and success. When children read in school, this will be recorded to support the reading progress for your child, alongside the comments regarding reading at home.

These are to be valued and looked after by children. Replacements will need to be purchased should your child lose or damage them.

Please support home learning by recording reading comments and noting the fluency practice with phonics, spelling and number facts.



## Daily Routines



Doors open at 08:40am

Bell goes for start of day at 08:50am

Break time 10:45am -11:00am

Lunch time 12:00am -1:00pm

**Please ensure lunches are ordered by  
09:15am**

End of the day 3:20pm



All children are expected to wear school uniform.  
It consists of the following items:

**School uniform/  
PE kit**

**In Winter** our uniform is maroon sweatshirts/jumpers/cardigans with school badge and grey skirts/pinafores or trousers. We also encourage children to wear white polo shirts also with the school badge on them.

**In Summer**, children can wear shorts and summer dresses (maroon and white striped or checked).

P.E. kit consists of t-shirt in your child's team colours Red (Plym) Yellow (Tamar) Blue (Dart) Green (Tavy) and black shorts for indoor activities. Foundation Stage children wear white t-shirts with the school logo.

Children do P.E. indoors barefoot but will require plimsolls/velcro trainers for outdoor activities.

Track suits or jogging bottoms can be worn for outdoor P.E sessions during the Autumn and Spring terms.

**PE Kits can be worn to school on class PE days and outdoor learning days only.**





## What to bring each day

- A **small** bag or book bag
- A named water bottle
- Packed lunch (if not having a school meal). Please remember to **not** include peanut or nut products
- Fruit snack (FS and KS1 free fruit provided)
- If your child has medication please ensure the correct forms have been completed. These forms can be downloaded from the school website.



We are very keen to promote positive parent/school partnership.

Our main form of communication between the classroom and home is through Class Dojo, so please ensure you are signed up to this.

Communication will take place **between 8:00 and 6:00** on weekdays. This is for family and staff wellbeing.

Parent partnership

Throughout the year, we will have opportunities to discuss your child and their learning. To do this we use Dojo, Teams, telephone calls and face-to-face meetings.

AUT-Dojo review      SPR-mid year learning reviews      SUM-annual reports

There will also be opportunities throughout the year for your children to share their learning with you through our learning open afternoons.



Woodford Primary School

Home - School Communication Charter

Positive relationships between home and school are vital to good communication and for the wellbeing of pupils, parents, carers and staff. This Charter sets out how communication will be managed to make sure it is productive and supportive of the children at Woodford. Our aim is to ensure that all communications and discussions with families are positive, supportive and move matters forward in a mutually respectful manner.

In addition to parents' evenings, school events, etc., there may be occasions when parents or carers wish to communicate with the school directly with questions or information related to their child. To make sure that this is effective, these principles will be applied.

Our commitment as a school

We will:

- ensure that there is regular, proactive communication about your child's achievement and wellbeing.
- respond to emails, dojo messages, phone calls or requests for meetings usually within two working days.
- if there is an urgent matter, the school administration team will ask an appropriate member of staff to deal with the issue as soon as possible.
- display polite, professional and respectful conduct at all times.
- acknowledge receipt of an email – and confirm that a fuller response will be sent within two/three working days.

Our expectations of parents and carers

Parents and Carers will:

- ensure that any communication with the school, whether by email or telephone, is polite and respectful.
- make use of information channels in place, such as the school website, Class Dojo and newsletters, for keeping up to date with routine information.
- give an outline of what the issue is, to make sure the query is directed to the right person.
- use the school email or main reception telephone number as first point of contact (the school will forward your request to the appropriate staff member).
- ensure emails and Class Dojo messages are brief and clear.
- refrain from sending multiple emails regarding the same query.
- understand that a teacher or member of staff may be unable to respond on the same day/immediately due to prior commitments e.g. teaching, planned meetings.
- understand that teachers or other school staff will not respond outside of school hours, i.e., evenings or weekends.
- understand that teachers will only respond within the hours of 08:00-18:00 on working days.
- use any school social media channels appropriately and any personal social media in a way that is not defamatory or abusive.

If there is an in-person meeting, everyone must show mutual respect. The meeting will focus on resolving the issues that are relevant to the child and family. No offensive language, insults or personal attacks on school staff will be tolerated. If any such incidents occur, the meeting or call can be terminated with immediate effect. A parent, carer or pupil may only record a meeting or conversation with the express permission of all parties to that call or meeting. Teachers will provide a summary of the meeting, including the agreed actions.



WESTCOUNTRY  
SCHOOLS TRUST

## Class Dojo

We will continue to use Class Dojo for showing some of the children's fantastic learning. If you are having difficulty accessing your child's page, please let us know via the school office





School  
website

Our school website is an excellent place to find out key information about the school. We hope you find it helpful.

Our parent handbook can also be found on the website.



[Woodford Primary School – Home](#)

[Parent Handbook](#)



WESTCOUNTRY  
SCHOOLS TRUST

**Any questions?**

If you have any further questions please contact the teaching team in the first instance.

Please remember the messaging part of Class Dojo is for matters related to learning only.

Thank you 😊



# OUR SCHOOL NEEDS YOU

## ANNUAL GENERAL MEETING

Wednesday 17<sup>th</sup> September,  
7.30pm at School  
Refreshments provided

The current Committee are stepping down from their roles - volunteers are needed to keep the PTFA running for 2025/2026

Join us on Facebook -  
Woodford PTFA Members Group



All parents, carers, grandparents, friends and staff are part of the PTFA. EVERY child in school benefits from the funds we raise.

Anyone and everyone can help with organising and planning and putting on events **but** the PTFA cannot exist without a Committee.

There are 3 roles needed for the PTFA to continue: Chair, Treasurer and Secretary

This year we have organised:  
3 discos, Pumpkin Hunt, Christmas cards, Christmas Fayre, World Book Day Chocolate, Summer Colour Run, plus the Pre-Loved Uniform Shop and Bags 2 School



## WHY DO WE NEED A PTFA?

We have funded the first stage of renovations for the Reflective Garden, Virtual Santa and Advent Calendar, Falconry Display, donations to Year 6 Leavers books and hoodies, New Starter teddies, and more!

Without volunteers to put on events, none of this will be possible next year

### **Please consider stepping up for 2025/2026**

Speak to a current Committee member to find out more about their role -  
email [woodfordptfa@gmail.com](mailto:woodfordptfa@gmail.com)

If you cannot join the Committee - can you:

- commit to practically support at least one event this school year?
- give 30 minutes per week to serve in the Pre-Loved Uniform Shop?
- Ask your employer about Match Funding?
- Contact local businesses for sponsorship or donations