

PTFA meeting minutes 6/11/24

Present

Sarah

Stacey

Helen

Kev

Becky

Lianne

Pumpkin hunt:

£190 from sponsors.

Completed maps to be in by Friday to reception

Prize for best window will be a voucher for soft play, to be delivered once maps are all in.

It was suggested that maybe next year we could give out the letter and people can design and make their own pumpkin.

Asda app

The asda app contributes to school cash pots, kev to ask charlotte to put it in the newsletter to hopefully get more people to sign up to it.

Disco

KP has said how good the disco was and how well organised it was. Just a couple issues of sweet pricing as the cost of sweets has gone up for us to purchase.

£1390 gross

£780ish net

Table layout is ok, maybe have face paint on the lower floor next time to spread out the queues.

Squash was provided for ks1 but this should only be for ks2.

KS2 entry requires a bit more organisation.

For next time; look into changing times to 3:30-4:15 and 4:30-5:30

SM: PTA events charges 10% meaning we lose quite a lot of money raised, maybe we need to look into a flyer that goes home and selling via cash and bank transfer rather than using pta events. Other schools also charge more. All agreed to raise ks2 price to £3 and keep ks1 the same.

NEON DISCO

Tickets on door/reception plus sale of drinks/sweets etc £605.91

Online ticket sales £817.00

Sub total = 1422.91

- Fees

Processing (pta events site) £53.33

Platform (pta events site) £23.39

Stripe £7.37

Sub total = 1338.82

- Cost of goods sold

sweets/crisps £371.65

Drinks £77.12

Glow sticks £8.00

Tattoos £25.00

DJ £80.00

Total = £777.05

Notes:

- Ticket sales up on last year
- We had a lot of sweets leftover that we are going to use for sweet cones at the Xmas Fayre
- We have agreed to shop around more at supermarkets for cheaper drinks and crisps (Bookers has got expensive)
- We carefully reviewed the cost of small sweets and realise these need to be 5p each (cost to us now 3p each)
- We need clearly printed sweet price sheets for parents/helpers at disco
- Consider providing a couple of calculators?
- KS2 disco- drinks ran out fast, they do not want to buy fruit shoots- too 'babyish' was the feedback!
- Ticket price increase planned for next year

Social media

A few parents have raised concerns about advertising events on social media, we have spoken to KP and she is happy with advertising on social media but keep pick up details private.

Bags2school

We still haven't received the cheque from bags2school, the price has dropped from 40p to 20p per kg. We need to look into other companies and if it is worth continuing next year. Catherine will also not be available next year so will have to look into someone taking it on.

Xmas gift shop

More helpers are still required for this year's gift shop- to send to Charlotte to make a sign-up sheet.

Kathryn will also not be available next year so someone else will have to take this on.

Kathryn is checking how many gifts she has, if more are needed then we have decided we can purchase more to use.

Baubles

Becky has suggested selling baubles for a KS1 only competition this year, there are still some left from last year so hopefully won't need to buy any more.

To look into making a poster and organising sales.

Xmas fair

Lianne- the church has offered to help with around 4 or 5 volunteers.

The sumup account is still not up and running, Stacey is also looking into the stripe account and potentially getting a stripe card reader working.

SR- games and stalls;

Splat the rat-elf-duck etc

Bowling (snowman pins)

Beanbag toss

Coconut shy

Badge making

Biscuit decorating

Reindeer food

Sweet cones

Pick a square on a map

Stacey has a snow machine to use

Last year we had the issue of EYFS entering at 3 but not having enough volunteers to open the fair. Decided this year it is from 3:30 with doors closed.

The food queue is always big so it is worth separating cakes and hot food to help. We also need more volunteers on food.

Stacey- a map of the fair and signs will improve the fair and people knowing where things are.

Raffle prizes; facebook post asking for help with getting prizes. £100 cash top prize

Helen is going to sort raffle tickets

Refreshments

We need helpers for refreshments for 13th and helpers with the food bank donations would be appreciated.

Virtual santa – ks to sort

Virtual advent calendar- helen to sort

Rotary- 16th December, we need volunteers for this.

Next meeting 7:30 20/11/2024 location tbc.